Glacier Hills Entrance Gates
Access Rules & Guidelines
Approved 10-17-2012
Amended 5-30-2025

1. The Roads Committee was given purview over all things related to maintenance and operation of all common roadways and entrance gates at the January 4, 2011 annual meeting of the Glacier Hills Homeowners Association.
2. Landowners will be provided with a four digit entry code and Summit Control app credentials free of charge. Clickers (remote entry device) may be purchased from the gate administrator at cost. These codes and clickers will typically have no restrictions (such as time, date, duration).
3. Landowners should share their personal entry code only with trusted acquaintances. Only a Glacier Hills landowner may make requests for entry codes and clickers, and regardless of who uses them, they are responsible for any entries to the neighborhood using entry codes and clickers requested by them.
4. Permanent entry codes will also be assigned to regular service providers, utilities, and emergency personnel. These may be restricted by day of week, time of day, or other factors depending on need.
5. Temporary entry codes will be assigned on a case by case basis depending on need. These will typically be restricted by day of week, time of day, duration, or other factors depending on need.
6. When extended work by a contractor is planned, such as in new home construction, the Contractor Guidelines for Glacier Hills require "The property owner will obtain an entrance gate access code for use by the general and subcontractors. This code will provide gate access from 6:30 AM – 8:00 PM. This code will be cancelled within 90 days of completion of construction, or when frequent post-construction follow-up is finished."
7. A gate administrator shall be appointed for all things related to the electronic controls – all programming, codes, schedules, technical support, assignment of codes and clickers, user support, upgrades, and sale of remotes.
8. The administrator shall maintain a database of all codes and settings using a proprietary vendor program. Reports can be produced of all codes and settings, as well as transactions sorted by a variety of parameters.

9. Anyone who can't remember their entry code, whose clicker gets lost or broken, or who fears or suspects that some unauthorized person has obtained their code or clicker should immediately contact the gate administrator. If need be, their entry code or clicker code can be immediately deactivated. Any arrangements for providing them with the same or a new code or clicker will be made.
10. Anyone who believes that the gates are not operating correctly, their entry code or clicker isn't working right, becomes aware of damage or abuse to the gates, or notices that maintenance to the gates is needed should contact the gate administrator.
11. Access codes may be deactivated, with or without advance notice, if the Roads Committee believes so doing is in the best interest of the Association. Significant efforts will be made to avoid inconveniencing or preventing the access of any landowner.
12. Access codes which have been in continuous or suspicious use may be changed at the direction of the Roads Committee after notice is given to affected landowners.
13. The Roads Committee may periodically request that all access codes be changed if it feels doing so would be in the best interests of the Association and its security.